

NOTE OF THE ELEVENTH MEETING OF THE LEARNING DISABILITY IMPLEMENTATION ADVISORY GROUP HELD ON 1ST JULY 2004 AT THE MEDIA RESOURCE CENTRE, LLANDRINDOD WELLS.

PRESENT:

David Felce – Co-chair

Members

Evan Davies
Ian Ferris
Margaret Gregory
Paul Lawrence (supported by Yvonne Hedges)
Chris Maggs
Liz Neal
Sean O'Reilly
Stephen Wade
Glayne Walker (supported by Cyril Luke)
Peter Watkins
Bryan Williams

Assembly Officials

John Carter
Alyson Collins

1. Apologies

1.1 Apologies were received from Roger Banks, Jim Crowe, Paul Leathwood, Nigel Miller and Ann Thomas (members) and Peter Meredith-Smith, Sarah Watkins and Pat Vogt (Assembly officials).

2. Resignations

2.1 David Felce advised that Chris Major had resigned from the Group. A new nomination would now be sought from the Association of Special Schools Head Teachers [**Action:** Secretariat]

3. Position of Co-chair

3.1 David Felce advised that Glayne Walker had agreed to become co-chair of the Group from September.

4. LDIAG Meetings – Mode of Working

4.1 John Carter invited Members to consider whether the Group was working effectively and whether any improvements could be made. Issues such as the frequency and timing of meetings was discussed as well as the best way to

conduct business. The issue of whether the Group had sufficient expertise to meet the tasks in hand was also raised.

4.2 It was agreed that:

- The meetings should be extended by 30 minutes and should run from 10.15am to 3.15am [**Action:** Secretariat].
- Agendas should focus on no more than two main issues at each meeting. Members were encouraged to exchange views and ideas between meetings [**Action:** Secretariat/Members]
- David Felce and the secretariat would consider the Group's agreed workload and draw up a schedule of outline topics for future meetings and circulate this to members. [**Action:** David Felce/Secretariat]
- Members should be provided with the personal checklist about conduct at meetings drawn up by All Wales People First. [**Action:** Secretariat]
- A discussion on whether additional members should be brought onto the Group should be deferred until the September 2004 meeting. [**Action:** Secretariat]

5. Policy Statement for People with a Learning Disability – Policy sub group

5.1 A draft Policy Statement for People with a Learning Disability (Version 9) was circulated prior to the meeting. Chris Maggs introduced the paper. He said that it should be seen as a starting point for discussion - there were a number of gaps in the text and priorities and resources needed to be determined. Generally members liked the paper and considered it read well. Some members thought the paper was too long and needed to be made shorter and sharper. It was agreed that members would send any comments/suggested amendments on the paper to Chris Maggs and that a meeting of the sub group should be set up to finalise the draft paper. John Carter advised the Group that the Minister would consider the draft submitted to her and that it may need to go out for consultation. [**Action:** Members/ Policy Statement sub group]

6. Draft Commentary on the Children's NSF – Children's sub-group

6.1 A commentary paper drawn by the Children's sub group was circulated at the meeting. Ian Ferris introduced the paper. It was agreed that the commentary should be sent to Jean Christensen and that the Group should consider the published consultation version of the Children's NSF at a future meeting. [**Action:** Ian Ferris/Secretariat]

7. Minutes of the last meeting (27th May 2004)

7.1 The minutes of the meeting were agreed as a true record.

8. Action Log and Matters Arising

8.1 Person Centred Approach - The final draft guidance is due to be sent to the Minister for consideration in the near future; a Welsh translation has been commissioned; a service user version will be commissioned once the main guidance had issued. [**Action:** SSIW]

8.2 Day Service/employment – David Felce confirmed that Steve Beyer would be happy to give a presentation to the Group. [**Action:** David Felce/ Secretariat].

8.3 Education – It was agreed that at a future meeting the Group should reconsider its role in relation to the work of the Steering Group on SEN and WAGSEN. [**Action:** Secretariat]

8.4 Resettlement – David Felce circulated a further letter that he had sent to Jane Hutt about the priority the Group attached to seeing the Outline Business cases for Llanfrechfa Grange and Bryn y Neuadd Hospital being progressed. Stephen Wade advised that the Outline Business case for Llanfrechfa Grange had since been approved.

9. Any Other Business

9.1 Service Principles & Service Responses Guidance – John Carter said that the Service Principles/Service Responses Guidance was expected to be issued mid-July with a return date for the Action Plans of the end of October. A data set of the information to be provided by authorities had been drawn up with the help of John Grenfell, Swansea CC and a copy was circulated at the meeting. Some small amendments to the data set were proposed by members and will be incorporated in the final version. Once the guidance issued it would be in the public domain and could be circulated freely. Members agreed that the LA responses should be considered initially by the Group but that detailed consideration should be undertaken by a sub group. [**Action:** Secretariat/Members]

9.2 Members attention was drawn to the following;

- The Adult Placement Scheme – the final draft regulations and national minimum standards were to be considered in Plenary w/c 5th July
- The Protection of Vulnerable Adults – the final draft regulations were to be considered in Plenary w/c 5th July
- Direct Payments – the final draft regulations were to be considered in Plenary w/c 5th July

- Treat me Right – A campaign document drawn up by Mencap
- The Mental Capacity Bill [**Action**: Chris Maggs to send the relevant hyperlink to Secretariat to send around to members].
- ‘You can make a difference - Improving Hospital Services for Disabled People’ and ‘Understanding the patient safety issues for people with learning disabilities’ [**Action** : Stephen Wade to send the relevant hyperlinks to Secretariat to send around to members].
- Promoting Partnership in Care – An Assembly document about commissioning across Health and Social Services [**Action** : Secretariat to send out the booklet to members].

10. Date of Next Meeting

10.1 Members noted that the twelfth meeting of the Implementation Advisory Group would take place on Thursday, 16th September 2004 at the Media Resource Centre, Llandrindod Wells.

Alyson Collins
Secretariat to the
Learning Disability Implementation Advisory Group